

Regular Council Meeting: Thursday, April 30th, 2020, 10:00AM

**** ALL ATTENDEES ATTENDED REMOTELY ****

Meeting access was remote only, consistent with provisions specified in Executive Order No. 7B.

The meeting will be recorded

Please join via web or phone as follows:

Web: <https://global.gotomeeting.com/join/946025621>

Phone: Dial-in: 1 (646) 749-3122 Access Code: 946-025-621

Name	Representing
Joseph Ganim, Mayor (Ken Flatto, Proxy) David Bindleglass, First Selectman Ken Kellogg, First Selectman, Chairman Laura Hoydick, Mayor Vicki Tesoro, First Selectman	Bridgeport Easton Monroe Stratford Trumbull
Matthew Fulda, Executive Director Patrick Carleton, Deputy Director Devin Clark, Regional Planner Colleen Kelleher, Finance Director Meghan Sloan, Planning Director	MetroCOG MetroCOG MetroCOG MetroCOG MetroCOG
Michael Fisher Jennifer Carrier Sara Radasci Meg Haffner	BL Companies FHWA CTDOT Kennedy Center

Minutes

I. Call to Order (MetroCOG Officer)

The meeting was called to order by the Chairman, First Selectman Kellogg, at 10:06 AM.

First Selectman Kellogg performed a roll call of the MetroCOG Board members, all were present except First Selectwoman Kupchick of Fairfield.

First Selectman Kellogg performed a roll call of the MetroCOG staff, all were present.

First Selectman Kellogg explained the guidelines for the call and public participation.

II. Public Participation

There was no public participation.

III. Approval of Meeting Minutes

- a. A motion to approve the minutes from January 30, 2020 was made by Mayor Hoydick and seconded by First Selectman Bindleglass. The motion carried unanimously.

IV. Action Items

- a. Bylaw amendment, MetroCOG procurement policy
A motion to adopt the addition of a new Section (7) to Article 7 "Section 7 – Procurement" was made by First Selectman Tesoro and seconded by Mayor Hoydick. There was no discussion, the motion carried unanimously.

- b. Connecticut Institute for Resilience and Climate Adaptation (CIRCA), Resilient CT's Regional Climate Adaptation and Resiliency Plan
A motion to adopt the resolution was made by Mayor Hoydick and seconded by First Selectman Bindleglass.

Mr. Fulda explained the CIRCA grant and noted that the money would assist with outreach as part of Resilient CT leading to future projects for the region.

The motion carried unanimously.

- c. FY21 Healthcare Coverage
Mr. Fulda introduced MetroCOG's annual healthcare renewal. Mr. Fulda explained that staff met with their broker and recommended that MetroCOG stay on the current plan. A motion to accept the recommendation was made by Mayor Hoydick and seconded by First Selectman Tesoro.

Mayor Hoydick commented that there are savings to be had and the current market is favorable for negotiating. Mayor Hoydick recommended that MetroCOG discuss with their Broker the potential for savings prior to selecting a plan.

Mr. Fulda noted that our healthcare renews June 1st and a special meeting will need to be held in May to approve new plan.

There was a brief discussion about when the plan was shopped for and confirmation that a special meeting can be held to approve a plan.

Mayor Hoydick withdrew her motion and First Selectman Tesoro withdrew her second.

- d. Municipal Relief letter to federal delegation
A motion to approve a letter to be sent on behalf of MetroCOG was made by First Selectman Bindleglass and seconded by First Selectman Tesoro.

First Selectman Kellogg thanked Mr. Fulda for putting the letter together.

The motion carried unanimously.

V. Other Business

- a. Financials
Ms. Kelleher explained the financials noting that MetroCOG's spending was currently on track and the report had been updated to include projections.

Mr. Flatto inquired if the COG was receiving payments on time.

Ms. Kelleher noted that MetroCOG was receiving timely payments and hasn't had any delay issues.

- b. DEMHS Region 1/ESF 1 update
Mr. Fulda thanked the board for their efforts during the COVID-19 crisis and updated the board on the COVID-19 response.
- c. Update on Brownfields Program
Mr. Carleton provided the board with a brief update on the current Brownfield's projects and commented that due to COVID-19 there would be extensions available at no cost.
- d. MetroCOG Educational Assistance Policy – By-law amendment
Mr. Fulda introduced the formal Educational Assistance Policy and commented that there was a policy in the handbook but nothing formal. Mr. Fulda acknowledged that the policy has been vetted by legal and includes a call back provision.

First Selectman Kellogg appreciates the oversight and will plan on approving at the next regular meeting.

- e. Memorandum of Understanding, Regarding Transportation Planning & Funding in the Bridgeport/Stamford Transportation Management Area (TMA)

Mr. Fulda explained that the MOU was approved in 2012 and required an update. The MOU will be an action item at the next meeting.

f. Comprehensive Economic Development Strategy (CEDS)

Mr. Carleton explained the status of the CEDS and commented that he attended a BRBC Economic Development Committee meeting in March.

Mr. Carleton noted that COVID-19 has delayed the ability to meet with the Strategy Committee. Mr. Carleton is seeking a grant extension due to the issues with COVID-19 and the ability to meet with business leaders.

First Selectman Kellogg commented that it will be an endeavor to update for the region knowing that the world has changed and it will be a great opportunity to incorporate planning for pandemics into the regional plan.

Mayor Hoydick added that as Long-Term Recovery Committees are created, the chairs should be invited to join the Strategy Committee.

First Selectman Kellogg responded that the more engagement, the better.

g. Update on Regional Performance Incentive Program (RPIP) Grant Application

Mr. Fulda commented that not much has been released from OPM, but MetroCOG should hear something in May and will keep the board updated.

h. Traffic Count Program

Mr. Fulda announced that he was looking into offering traffic counting as a regional service through purchasing equipment or hiring a vendor. MetroCOG will do regular counts in requested areas.

First Selectman Kellogg offered his support.

i. Next Meeting Dates:

- i. May 28, 2020 (immediately after the meeting of the GBVMPO)
- ii. June 25, 2020

Mr. Fulda noted that he was working on setting up a GBVMPO meeting for the week of May 4th.

First Selectman Kellogg thanked everyone for their time.

VI. Adjourn

A motion to adjourn was made by Mr. Flatto and seconded by Mayor Hoydick. The meeting was adjourned at 10:45AM.

First Selectman Vicki Tesoro
MetroCOG Secretary