



**Regular Council Meeting: Thursday, June 25th, 2020, 10:00AM**

**\*\*\*\* ALL ATTENDEES MUST ATTEND REMOTELY \*\*\*\***

Meeting access is remote only, consistent with provisions specified in Executive Order No. 7B.

The meeting will be recorded

Please join via web or phone as follows:

**Web:** <https://global.gotomeeting.com/join/946025621>

**Phone: Dial-in: 1 (646) 749-3112 Access Code: 946-025-621**

PLEASE announce your name before making motions or offering comments.

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- I. Call to Order (MetroCOG Officer)**
- II. Public Participation**
- III. Approval of Meeting Minutes**
  - a. May 28<sup>th</sup>, 2020 (Attachment A)
- IV. Presentation – GBT Public Transportation Agency Safety Plan (Doug Holcomb)**
- V. Action Items**
  - a. FY 2021 RSG Spending Plan (Attachment B)
  - b. FY 2021 Budget (Attachment C)
  - c. Education Assistance (Attachment D)
  - d. Executive Director Contract FY21 (Attachment E)
- VI. Other Business**
  - a. COVID19 Long Term Recovery
  - b. Comprehensive Economic Development Strategy (CEDS)
  - c. Procurement of Legal Counsel
  - d. Hazardous Waste Collection
  - e. Next Meeting Dates:
    - i. July 30, 2020 (immediately after the meeting of the GBVMPO)
    - ii. August 27, 2020

## VII. Adjourn

*Interpreters for any language are available upon request and at no charge; the request must be received within five (5) or more business days before the meeting.*

### INFORMATION REGARDING THIS REMOTE ELECTRONIC PUBLIC MEETING

On March 14th, 2020, in response to the COVID-19 pandemic and in an effort to reduce the risk of transmission by virtue of attendance at public meetings, Governor Lamont suspended in-person open meeting requirements and permits conducting public meetings remotely by conference call, videoconference or other technology. A copy of the full text of Executive Order No. 7B(1) is available for review via <https://portal.ct.gov/-/media/Office-of-the-Governor/Executive-Orders/Lamont-Executive-Orders/Executive-Order-No-7B.pdf>

Accordingly, the Connecticut Metropolitan Council of Governments (MetroCOG) has selected GoToMeeting as the preferred technology application to conduct this remote public meeting in compliance with Executive Order No. 7B(1). This technology will permit up to 250 members of the public to participate in real-time in the public meeting via computer, tablet, smartphone or telephone via the access information set forth on this meeting agenda. It is highly recommended that any interested participant download and utilize the GoToMeeting software applications which are available in the meeting link below prior to the commencement of the meeting. Each meeting may have unique participation information, including access code, phone number and live link. Please be sure that you are accessing the correct information for the correct meeting.

Any members of the public who desire to submit written information relative to the business set forth on the agenda may do so up to one hour in advance of the meeting via electronic mail to [info@ctmetro.org](mailto:info@ctmetro.org)

#### **Notice is hereby given that this remote electronic public meeting shall:**

1. Permit the public to view or listen anonymously, and when permitted, participate in real-time;
2. Be recorded and posted to MetroCOG's website within 7 days;
3. Be made available to the public within a reasonable time (at MetroCOG's offices or upon written request).

**In addition to standard parliamentary procedure as outlined on this agenda, the following special rules shall apply to all participants:**

- Please “mute” your microphone so as reduce background noise at any time you are not speaking.
- Prior to speaking on each occasion, each speaker shall clearly state their name and title for the record.
- The use of chat features are prohibited and will not be considered during the meeting if in use.

Notice is hereby given that only 250 participants may access this remote electronic public meeting at any one time.

Access is granted solely by the GoToMeeting technology on first access basis and is not within the control of the Connecticut Metropolitan Council of Governments. While it is anticipated that this participant limit will be sufficient, should the participants reach said limit, the meeting may be adjourned and continued at a later date using technology appropriate to ensure all members of the public may participate.

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**GUIDELINES FOR PUBLIC PARTICIPATION IN REMOTE ELECTRONIC MEETINGS**

Anyone who desires to address the Council must adhere to the following rules of participation:

- The Board welcomes all public participation but asks that all comments be limited to items listed on the meeting agenda.
- Please state your name and address for the record prior beginning your comment.
- The MetroCOG presiding officer will limit each comment to 3 minutes in order to accommodate all members of the public that wish to speak. The presiding officer may allow additional time at their discretion.
- Written comments or statements on any topic within the purview of the body are always welcome and will be provided to all MetroCOG Board members.
- Please be advised that immediate replies to questions/comments should not be expected.

Attachment A

Regular Council Meeting: Thursday, May 28<sup>th</sup>, 2020, 10:00AM

\*\*\*\* ALL ATTENDEES ATTENDED REMOTELY \*\*\*\*

Meeting access was remote only, consistent with provisions specified in Executive Order No. 7B.

The meeting will be recorded

Please join via web or phone as follows:

Web: <https://global.gotomeeting.com/join/946025621>

Phone: Dial-in: 1 (646) 749-3122 Access Code: 946-025-621

Name	Representing
Joseph Ganim, Mayor (Ken Flatto, Proxy)	Bridgeport
Brenda Kupchick, First Selectwoman (Jackie Bertolone, Proxy)	Fairfield
Ken Kellogg, First Selectman, Chairman	Monroe
Laura Hoydick, Mayor	Stratford
Vicki Tesoro, First Selectman	Trumbull
Matthew Fulda, Executive Director	MetroCOG
Patrick Carleton, Deputy Director	MetroCOG
Colleen Kelleher, Finance Director	MetroCOG
Meghan Sloan, Planning Director	MetroCOG
Jennifer Carrier	FHWA
Sara Radasci	CTDOT
Meg Haffner	Kennedy Center
Eileen Lopez Cordone	UI

## Minutes

### I. Call to Order (MetroCOG Officer)

The meeting was called to order by the Chairman, First Selectman Kellogg, at 10:28 AM.

First Selectman Kellogg performed a roll call of the MetroCOG Board members, all were present except First Selectman David Bindelglass from Easton. Mr. Flatto was acting as proxy for Mayor Ganim of Bridgeport. Ms. Bertolone was acting as proxy for First Selectwoman Brenda Kupchick.

First Selectman Kellogg performed a roll call of the MetroCOG staff, all staff anticipated to be in attendance were present.

### II. Public Participation

There was no public participation.

### III. Approval of Meeting Minutes

#### a. April 30<sup>th</sup>, 2020

A motion to approve the minutes was made by Mayor Hoydick and seconded by Mr. Flatto. The motion carried with First Selectman Tesoro and Ms. Bertolone abstaining.

### IV. Action Items

#### a. Bylaw amendment, MetroCOG Education Assistance Policy

A motion to amend the bylaws as presented was made by Mayor Hoydick and seconded by Mr. Flatto.

Mr. Fulda noted that a concrete education policy was necessary and now included a callback provision. The motion carried unanimously.

#### b. Memorandum of Understanding, Regarding Transportation Planning & Funding in the Bridgeport/Stamford Transportation Management Area (TMA)

A motion to approve the MOU was made by First Selectman Tesoro and seconded by Mayor Hoydick.

Mr. Fulda explained that the MOU is between the COGs, requested by DOT to coordinate planning and is an update of the existing MOU from 2002.

The motion carried unanimously.

c. MetroCOG FY2021 Healthcare

A motion to approve the FY2021 healthcare plan as presented was made by Mayor Hoydick and seconded by First Selectman Tesoro.

Mr. Fulda noted that he spoke with MetroCOG's broker who could not offer a cheaper plan due to the size of the group. Mr. Fulda noted that considering the plans offered, the current plan is the best option.

**V. Other Business**

a. COVID19 Long Term Recovery

Mr. Fulda offered MetroCOG's assistance sitting on the town's calls regarding COVID19 long term recovery.

First Selectman Kellogg inquired if MetroCOG had any staff members sitting on the regional steering committee.

Mr. Fulda confirmed that himself and Francis Pickering were on the committee.

Mayor Hoydick commented that she always learns something new speaking to the group and having a discussion regarding education would be helpful for the region's CEOs and Superintendents. Mayor Hoydick noted that it would be beneficial to work as a region to determine best practices for reopening.

First Selectman Kellogg concurred with Mayor Hoydick and noted that consistency will make constituents feel more comfortable.

First Selectman Tesoro echoed those feelings and expressed frustration with changing information.

There was a brief discussion regarding inconsistencies in government reporting of unemployment and COVID statistics.

Mr. Fulda noted that he would draft a letter on behalf of the board to send to the entire delegation regarding the inconsistencies in information provided to the towns.

Mayor Hoydick made a motion to authorize the Executive Director to draft a letter to send to the legislative delegation. The motion was seconded by First Selectman Tesoro and carried unanimously.

Mayor Hoydick expressed concern and reiterated the need for accurate information from the state.

- b. Comprehensive Economic Development Strategy (CEDS)  
Mr. Fulda announced that staff was in the process of drafting an RFP to hire a consultant to perform a SWOT analysis and recommendation.
- c. Next Meeting Dates:
  - i. June 25, 2020
  - ii. July 30, 2020 (immediately after the meeting of the GBVMPO)

Mr. Fulda noted that there would be a special GBVMPO meeting held in the near future.

Mr. Fulda announced the board had originally approved a 3-year cost share between the towns for Pictometry flights, MetroCOG will now be covering the 1<sup>st</sup> year of the town's share.

First Selectman Kellogg requested that Mr. Fulda send an update to the towns with their updated responsibilities.

**VI. Adjourn**

A motion to adjourn was made by First Selectman Kellogg and seconded by Mr. Flatto. The meeting was adjourned at 11:05am.

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First Selectman Vicki Tesoro  
MetroCOG Secretary



## Attachment B



**RESOLUTION OF THE  
CONNECTICUT METROPOLITAN COUNCIL OF GOVERNMENTS  
AUTHORIZING EXECUTION OF THE REGIONAL SERVICES GRANT**

**Bridgeport, Connecticut**

I, Vicki Tesoro, Secretary of the Connecticut Metropolitan Council of Governments, an organization (the “Organization”) existing under the laws of the State of Connecticut, certify that the following are true and complete resolutions which were adopted at a duly called and held meeting of the governing body of the Connecticut Metropolitan Council of Governments on 6/25/2020, and that such resolutions have not been amended or modified and continue to be in full force and effect:

**RESOLVED**, that the Organization execute and deliver to the State of Connecticut a draft Notice of Grant Award (the “Agreement”) in the amount of \$341,000 for the 2021 Regional Services Grant.

**RESOLVED**, that Mr. Matthew Fulda, as Executive Director of the Organization, is directed to execute and deliver the Agreement on behalf of the Organization and to do all things necessary or appropriate to carry out the terms of the Agreement, including executing and delivering all agreements and documents contemplated by the Agreement.

I further certify that Mr. Matthew Fulda now holds the office of Executive Director and that he/she has held that office since 5/24/2017.

I am signing this certificate on 6/25/2020.

\_\_\_\_\_, Secretary

Signature

Vicki Tesoro  
MetroCOG Secretary



## Attachment C

Connecticut Metropolitan Council of Governments  
FY2021 Budget

REVENUE	Projected Actual 2020	Budget FY 2020	Budget FY 2021	% Difference
<b>Revenue</b>				
<b>Grant Revenue</b>				
CEDS (Contractual)	-	-	41,000	
CIRCA (Personnel)	-	-	37,500	
COVID Relief (Personnel)	-	-	150,000	
EPA Brownfields - Assessment # 2 (Personnel)	12,000	11,000	6,000	-45%
EPA Brownfields - Assessment # 2 (Contractual)	200,000	256,000	56,000	-78%
EPA Brownfields - RLF (Personnel)	9,000	26,000	15,000	-42%
EPA Brownfields - RLF (Contractual)	2,000	446,000	530,000	19%
Hazard Mitigation (Contractual)	5,896	17,000	-	
LOTICIP - Administration (Personnel)	100,000	100,000	100,000	0%
LOTICIP - Administration (Contractual)	12,000	50,000	50,000	0%
LOTICIP - Black Rock Turnpike (Personnel)	9,238	9,238	-	
LOTICIP - Bridgeport Planning Study (Personnel)	28,000	60,000	32,000	-47%
LOTICIP - Bridgeport Planning Study (Contractual)	10,000	150,000	140,000	-7%
LOTICIP - Fairfield Traffic Circle (Personnel)	34,000	42,500	50,000	18%
LOTICIP - Fairfield Traffic Circle (Contractual)	120,000	120,000	120,000	0%
NFWF (Personnel)			15,000	
RC&D (Personnel)	15,153	15,153	-	
Regional Services Grant (Personnel)	114,000	180,000	100,000	-44%
Regional Services Grant (Contractual)	225,000	161,000	241,000	50%
Route 25/111 (Contractual)	6,600	11,000	-	
Transportation Planning (Personnel)	548,000	670,820	670,820	0%
Transportation Planning (Contractual)	278,825	379,662	322,662	-15%
<b>Grant Revenue Total</b>	<b>1,729,712</b>	<b>2,705,373</b>	<b>2,635,982</b>	<b>-3%</b>
<b>Office Administration Revenue</b>				
Local - Membership Dues	80,215	80,215	80,215	0%
Local - GIS	56,000	56,000	56,000	0%
<b>Office Administration Revenue Total</b>	<b>136,215</b>	<b>136,215</b>	<b>136,215</b>	<b>0%</b>
<b>Direct Revenue</b>				
Monroe Parcel Update (Personnel)	-	3,500		
Monroe Open Space (Personnel)	1,000	5,000		
*Stratford Complete Streets Design (Personnel)	8,616	12,000	3,400	-72%
*Stratford Complete Streets Design (Contractual)	85,000	175,000	90,000	-49%
Stratford Emergency Services (Personnel)	35,000	40,000	35,000	-13%
Stratford Center (Personnel)	2,307	2,315	-	
Stratford Shakespeare Theater (Personnel)	18,100	18,100	-	
Regional Bike Share (Personnel)	3,030	3,030	-	
Regional Bike Share (Contractual)	4,176	4,200	-	
<b>Direct Revenue Total</b>	<b>157,229</b>	<b>263,145</b>	<b>128,400</b>	<b>-51%</b>
Personnel Revenue	942,897	1,207,893	1,214,720	1%
Contractual Revenue	910,106	1,769,862	1,590,662	-10%
<b>Revenue Total</b>	<b>2,023,156</b>	<b>3,104,733</b>	<b>2,900,597</b>	<b>-7%</b>

**Connecticut Metropolitan Council of Governments**  
**FY2021 Budget**

<b>EXPENSES</b>	<b>Projected Actual 2020</b>	<b>Budget FY 2020</b>	<b>Budget FY 2021</b>	<b>% Difference</b>
<b>Consultant / Grant Expenses</b>				
<b>Consultant Services</b>				
CT Transportation Planning - Sub Consultant	270,000	297,662	297,662	0%
CT Transportation Planning - Direct Charges	50,000	82,000	47,000	-43%
EPA Brownfields - Assessment #2	200,000	256,000	56,000	-78%
EPA RLF		446,000	530,000	19%
Local - GIS Program	40,000	56,000	56,000	0%
LOTICIP - Administration	12,000	50,000	50,000	0%
LOTICIP - Bridgeport Planning Study	10,000	150,000	140,000	-7%
LOTICIP - Fairfield Traffic Circle	120,000	120,000	120,000	0%
Hazard Mitigation	5,896	15,000	-	
Regional Bike Share	4,176	4,058	-	
RSG/Other Direct (Matching Expense)	225,000	161,000	161,000	0%
Route 25/111	6,600	11,000	-	
Stratford Complete Streets	85,000	175,000	90,000	-49%
<b>Consultant Total</b>	<b>1,028,672</b>	<b>1,823,720</b>	<b>1,547,662</b>	<b>-15%</b>
<b>Personnel / Operation Expenses</b>				
<b>Personnel</b>				
Staff Salaries	625,000	693,000	738,846	7%
Fringe Benefits	121,000	200,824	177,976	-11%
Education	-	-	17,000	
Payroll taxes	41,000	67,000	73,885	10%
<b>Personnel Total</b>	<b>787,000</b>	<b>960,824</b>	<b>1,007,706</b>	<b>5%</b>
<b>Operations</b>				
Audit	13,290	15,000	15,000	0%
Audit CTDOT	47,883	47,883	15,000	-69%
Contingency	-	93,656	115,579	23%
Equipment, Computers & IT Support	11,000	20,000	15,000	-25%
Insurance (Building & Worker's Comp)	13,000	15,000	15,000	0%
Printing and Supplies	5,000	5,000	5,000	0%
Copier	3,000	3,500	3,500	0%
Office Rent	97,000	102,000	105,000	3%
Postage	400	650	650	0%
Telephone, Fax and Internet	8,500	8,500	8,500	0%
Travel and Field Survey	5,500	10,000	10,000	0%
Training, Dues and Fees	11,500	10,000	12,000	20%
Meeting Expenses	6,000	10,000	10,000	0%
Legal	5,000	10,000	10,000	0%
Marketing/Outreach	1,000	10,000	5,000	-50%
<b>Operations Total</b>	<b>228,073</b>	<b>361,189</b>	<b>345,229</b>	<b>-4%</b>
<b>Total Expenses</b>	<b>2,043,745</b>	<b>3,145,733</b>	<b>2,900,597</b>	<b>-8%</b>

## Attachment D



**RESOLUTION OF THE  
CONNECTICUT METROPOLITAN COUNCIL OF GOVERNMENTS,  
EDUCATIONAL ASSISTANCE PROGRAM**

**Bridgeport, Connecticut**

I certify that the following is a true copy of the vote of the Connecticut Metropolitan Council of Governments on June 25, 2020, Bridgeport, Connecticut, a quorum being present:

**WHEREAS**, the Connecticut Metropolitan Council of Governments (MetroCOG) bylaws provide for an Educational Assistance Program;

**WHEREAS**, Mr. Devin Clarke has been employed by MetroCOG as a full-time, Regional Planner since March 2019 and is eligible to participate in the Educational Assistance Program;

**WHEREAS**, Mr. Clarke has discussed his desire to pursue the educational assistance program with the Executive Director;

**AND WHEREAS**, the Executive Director has determined that Mr. Clarke’s coursework will qualify for the program, and that the agency’s budget can provide for educational assistance;

**RESOLVED**, that the Council adopts a resolution by a vote of \_\_\_\_\_ to \_\_\_\_\_ to approve Mr. Clarke’s participation in the MetroCOG Educational Assistance Program

The Secretary is authorized to impress the seal of the Connecticut Metropolitan Council of Governments on any such documents, amendments, rescission, or revision.

Agency: Connecticut Metropolitan Council of Governments

Secretary \_\_\_\_\_

DATE: \_\_\_\_\_

First Selectman Vicki Tesoro  
MetroCOG Secretary

AGENCY SEAL



**To:** MetroCOG Board  
**From:** Matthew Fulda, Executive Director, MetroCOG  
**Date:** June 25, 2020  
**Subject:** Educational Assistance Program – Devin Clarke

By way of this memo, I enthusiastically recommend that Devin Clarke, Regional Planner, be authorized to utilize MetroCOG's Educational Assistance Program to pursue a Master of Public Administration (MPA) degree from the University of New Haven. Devin has been an employee of MetroCOG since March 2019. In that time Devin has shown himself to be a very conscientious and dedicated Regional Planner. He has taken the lead on several long-term planning studies and continues to provide support to all MetroCOG staff on numerous projects, programs and studies.

Devin joined MetroCOG with a very strong background in Regional/Transportation Planning from his educational and work experience. Devin received a B.A. in Geography Globalization, Cities and Development with a concentration in Urban Development and Social Change from Clark University. He was an intern, and later, a Transportation Planning Assistant with the Central Massachusetts Regional Planning Commission from 2016 until he joined MetroCOG in 2019. Devin's previous planning experience has been a significant benefit to MetroCOG and the long- and short-term studies managed by the agency.

Devin has expressed his desire to further his education and through various conversations we agreed that while his planning experience was very strong, he did not have the same experience in public administration and policy. It is my belief that adding educational coursework in public administration, policy and finance will provide a significant benefit to MetroCOG and Devin.





June 25<sup>th</sup>, 2020

Matt Fulda  
Executive Director  
MetroCOG  
1000 Lafayette Blvd. Suite 925  
Bridgeport, CT 06604

Subject: Letter of Intent to pursue a Masters in Public Administration

Dear Mr. Matt Fulda,

The purpose of this letter is to inform the board of my decision to pursue a graduate degree, specifically a Masters in Public Administration (MPA) through the Henry E. Lee School at the University of New Haven (UNH). I believe that a Masters in Public Administration directly aligns with my work as a Transportation Planner here at the Connecticut Metropolitan Council of Governments (MetroCOG). I am confident that an MPA will further strengthen my professional competence, development, and skillsets to the benefit of this organization.

I believe that the faculty, course work, and overall curriculum taught at the University of New Haven will support my growth as an individual devoted to serving this agency and the municipalities in which it represents. This endeavor will complement my knowledge of local and state government structures as well as to continue to build upon my personal and technical skillsets required in this role. In my review of the program, this MPA will grant me the opportunity to take advanced courses in an interdisciplinary nature from knowledgeable faculty and instructors. As an attachment to this letter, I have outlined the curriculum with course descriptions required for successful completion of this MPA program. My enrollment in this program will demonstrate my willingness to progressively learn and my commitment in continuing to be a positive addition to this agency.

Sincerely,

Devin G. Clarke  
Transportation Planner



### **Program Courses, Credit Total, and Descriptions:**

#### **PADM 6600 – Practicum in Public Administration (Required)**

- “The development, organization, functions, and problems of national, state, and local governmental administration. 3 credits.”

#### **PADM 6601 – Principles of Public Administration (Required)**

- “The relationship between public administration and the formulation of public policy is studied. The implementation of public policy by administrators based on the politics of the administrator is examined in terms of interaction between various group representatives such as legislators, politicians, and pressure-group leaders. 3 credits.”

#### **PADM 6602 – Public Policy Formulation & Implementation (Required)**

- “The relationship between public administration and the formulation of public policy is studied. The implementation of public policy by administrators based on the politics of the administrator is examined in terms of interaction between various group representatives such as legislators, politicians, and pressure-group leaders. 3 credits.”

#### **PADM 6611 - Research Methods in Public Administration (Required)**

- “Recommended prerequisite: undergraduate course in quantitative methods or introductory statistics. Designed to familiarize administrators with the tools and potentialities of social research and to assist them in the presentation, interpretation, and application of research data. 3 credits.”

#### **PADM 6620 – Personnel Administration and Collective Bargaining in the Public Sector (Required)**

- “Recommended prerequisite: PADM 6601. Study of the civil service systems in the United States and the state governments, including a systematic review of the methods of recruitment, promotion, discipline, control, and removal. Explores the effects on work relationships of collective bargaining statutes which have been adopted by legislatures. Emphasis is placed on collective bargaining case studies from state and local governments and hospitals. 3 credits”

#### **\*\*PADM 6625 – Administrative Behavior (Required)**



- “Recommended prerequisite: PADM 6601. The problems faced by an administrator in dealing with interpersonal relationships and human processes. Analysis of individual and group behavior in various governmental and business settings to determine the administrative action for the promotion of desired work performance. Emphasis given to the public sector. Participation in actual problem situation discussions and case studies. 3 credits.”

#### **PADM 6632 – Public Finance and Budgeting (Required)**

- “Recommended prerequisite: PADM 6601. State and local expenditure patterns and revenue sources, income taxation at the state and local levels, excise taxation, sales taxation, taxation of capital, and the property tax. Emphasis on fiscal and economic aspects of federalism and federal/state fiscal coordination. The role of the budget in the determination of policy, in administrative integration, and in control of government operations. 3 credits”

#### **PADM 6635 – Political Economy (Required)**

- “This course will explore the interrelated nature of public policy and the economy at the federal, state, and local levels. It will study the performance and fluctuations of the economy, focusing on economic policies that affect such matters as consumption, unemployment, investment, wages, prices, and public debt. Specifically, the course will focus on monetary and fiscal policies, taxation policy, global trade policy, and currency exchange markets, as affected by policy. 3 credits.”

#### **PADM 6690 – Research Seminar (Required)**

- “Prerequisite: PADM 6611. Requirements include a major independent research study and participation in an integrative seminar on research and its uses in public administration, health care administration, labor relations, and related disciplines. 3 credits”

\*\*Currently enrolled for the Summer Session II 2020 (July 6<sup>th</sup> – August 13<sup>th</sup>)

### **Elective Courses for Municipal Management Concentration**

#### **PADM 6630 – Fiscal Management for Local Government**

- “Recommended prerequisite: PADM 6601. The problems faced by a survey of the essential principles of governmental accounting, budgeting, cost accounting, and financial reporting. The various operating funds, bonded debt, fixed assets,



investments, classification of revenue and expenditures, general property taxes, and interfund relationships. 3 credits.”

### **PADM 6661 – Problems of Metropolitan Areas**

- “Analysis of the problems of government and administration arising from the population patterns and physical and social structures of contemporary metropolitan communities. 3 credits”

### **PADM 6662 – Local Government Configurations and Operations**

- “This course will explore the multiple configurations of local governments, including their authority, autonomy, politics, and policy through the perspective of structure and function. It will also give students an understanding of the basic responsibilities and management required to administer local government organizations. Local governments take many forms across the United States. For students who intend to pursue a career in city and local government, it is essential to understand these configurations as well as how they operate. This course will give students a basic understanding of the structures of local government entities within the context of their state governments and the federal government. 3 credits”

### **ENGL 6659 – Writing and Speaking for Professionals**

- “A practical, tool-oriented approach for professionals who need to perfect writing and speaking skills for career advancement or presentations in graduate courses. Students generate work-related writing/speaking assignments and negotiate learning contracts based on editing, writing, and speaking methods related to individual needs and objectives. Cross-listed with HUMN 6659. 3 credits”

### **ECON 6665 – Urban and Regional Economic Development**

- “Prerequisite: ECON 6633. Techniques, methods of analysis, and models utilized in the development process. Emphasis on job creation, manufacturing assistance, free enterprise zones, and regional planning. 3 credits.”

### **PSYC 6610 – Program Evaluation**

- “Prerequisite: PSYC 6609. A systematic study of the processes involved in planning, implementation, and impact of organizational programs. The focus is on action research strategies that integrate the entire evaluation process. 3 credits.”

### **PADM 6670 – Selected Topics**



- “A study of selected issues of particular interest to students and instructor. May be taken more than once. 3 credits.”

### **Program Information:**

- Anticipated total number of courses taken fiscal in FY- 2021: 5
- General program information can be found [here](#).
- The completion of program requires 36 credits for completion.
- The cost per credit is \$940.00 including additional graduate course fees. For reference, a link to the University of New Haven’s Tuition, Fees, and Financial Aid’s site can be found [here](#).
- Yearly Semester Schedule:
  - o 2020 – 2021 Academic Calendar breakdown: [here](#)
  - o Summer Session II Semester – July 6<sup>th</sup> – August 13<sup>th</sup>
  - o Fall Semester 2020 – August 24<sup>th</sup> – December 19<sup>th</sup>
  - o Spring 2021 Semester – January 20<sup>th</sup> – May 12<sup>th</sup>

## Attachment E



**RESOLUTION OF THE  
CONNECTICUT METROPOLITAN COUNCIL OF GOVERNMENTS  
EXECUTIVE DIRECTOR CONTRACT EXTENSION**

**Bridgeport, Connecticut**

I certify that the following is a true copy of the vote of the Connecticut Metropolitan Council of Governments on June 25, 2020, a quorum being present:

**RESOLVED**, the Council authorizes First Selectman Kenneth Kellogg (Chairman) and Matthew Fulda (Executive Director), to execute an extension of one (1) year to the Executive Director’s existing employment contract, currently expiring on June 30, 2020. The extension will hold level the FY2020 base salary for FY2021, with all other contractual instruments remaining in place.

The Secretary is authorized to impress the seal of the Connecticut Metropolitan Council of Governments on any such documents, amendments, rescission, or revision.

Date: June 25, 2020.

Agency: Connecticut Metropolitan Council of Governments

Secretary \_\_\_\_\_  
First Selectman Vicki Tesoro  
MetroCOG Secretary

AGENCY SEAL