

**Minutes  
Regular Meeting  
Connecticut Metropolitan Council of Governments  
Thursday, September 27, 2018 at 10:00 am  
MetroCOG Conference Room Bridgeport, Connecticut**

<b>Name</b>	<b>Representing</b>
Joseph Ganim, Mayor (Ken Flatto, Proxy via teleconference)	Bridgeport
Adam Dunsby, First Selectman	Easton
Michael Tetreau, First Selectman, Chairman (Teleconference)	Fairfield
Ken Kellogg, First Selectman	Monroe
Laura Hoydick, Mayor (Teleconference)	Stratford
Matthew Fulda, Executive Director	MetroCOG
Mark Goetz, GIS Director	MetroCOG
Larry Ciccarelli, Administrative Services Director	MetroCOG
Colleen Kelleher, Deputy Finance Director	MetroCOG
Patrick Carleton, Deputy Director	MetroCOG
Eileen Lopez-Cordon	United Illuminating

**Minutes**

First Selectman Tetreau deferred Chairmanship to First Selectman Dunsby.

**I. Call to Order:** First Selectman Dunsby called the meeting to order at 10:01am.

**II. Public Participation:** Eileen Lopez-Cordon from United Illuminating announced her presence.

**III. Approval of Meeting Minutes:**

- a. **August 30, 2018:** Mayor Hoydick made a motion to approve minutes. First Selectman Tetreau seconded. First Selectman Kellogg abstained from voting. The motion carried.

**IV. Action Items:**

- a. **Town of Monroe – Open Space Mapping:**  
Mr. Fulda directed the board to page 9 of the agenda package.

First Selectman Kellogg explained that the Town of Monroe Land Use and Conservation staff identified MetroCOG as an ideal partner to identify and assess how Monroe uses open space.

A motion to approve the resolution was made by First Selectman Kellogg and seconded by First Selectman Tetreau. The motion carried unanimously.

**b. Town of Monroe – Municipal Parcel Updates:**

First Selectman Kellogg announced that Monroe was on the cusp of a total revaluation and the timing could not be better.

A motion to approve the resolution was made by First Selectman Kellogg and seconded by First Selectman Tetreau. The motion carried unanimously.

**c. Town of Easton – Municipal Parcel Updates:**

First Selectman Dunsby noted that the resolution was analogous to the previous resolution.

First Selectman Dunsby noted that it would be useful to the board if MetroCOG prepared a cost sheet for the towns to assess and price jobs internally.

A motion to approve the resolution was made by First Selectman Kellogg and seconded by Mayor Hoydick. The motion carried unanimously.

**V. Communications & Announcements:**

**a. REPT Report**

First Selectman Kellogg announced that a tabletop exercise was held in Fairfield regarding financial recovery.

Mr. Carleton offered to provide the information to the board.

**b. Financials**

Mr. Ciccarelli noted that there was little change since the last report. All member dues have been received and the first Regional Services Grant payment was in.

First Selectman Dunsby requested more vivid shading to the FY19 vs. FY18 report.

**VI. Other Business:**

**a. Executive Director Update on MetroCOG Activities:**

**i. Hazard Mitigation Plan update**

Mr. Fulda announced that the subgrant award was received from FEMA and

the State. The RFP for consultant was announced. Mr. Fulda noted that MetroCOG initially intended to do the work in-house but because of the indirect rate requirements, the organization would not have recouped enough money.

Mr. Fulda explained that there would be coordination with municipal staff in the coming weeks.

**ii. County Equivalency update:**

Mr. Fulda explained that there have been no updates since the last meeting, and it is still moving forward.

**b. Next Meeting Dates**

**i. October 25, 2018 (& MPO)**

Mr. Fulda noted that the October 25<sup>th</sup> meeting was important as the Limited English Proficiency and Title VI plan would be approved.

Mayor Hoydick noted that Commissioner Redeker was also expected at the October meeting and suggested amending the meeting time to reflect a longer meeting.

Mr. Fulda commented that MetroCOG would reach out to assistants to confirm availability.

**ii. November 29, 2018**

Mr. Fulda noted that the audit is expected to be approved at the November meeting.

There was a brief discussion about inviting the auditor to the October meeting to present the audit to the board before its approval at the November meeting. This will allow the board to study the audit and prepare questions if necessary.

Mr. Fulda commented that he would update the board as soon as a draft of the audit was available.

**VIII. Adjourn**

At 10:27. First Selectman Kellogg made a motion to adjourn which was seconded by Mr. Flatto. The motion carried unanimously.

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First Selectman Adam Dunsby  
MetroCOG Secretary