

**Minutes**  
**Regular Meeting**  
**Connecticut Metropolitan Council of Governments**  
**Thursday, October 25, 2018 at 10:00 am**  
**MetroCOG Conference Room Bridgeport, Connecticut**

<b>Name</b>	<b>Representing</b>
Joseph Ganim, Mayor (Ken Flatto, Proxy via teleconference)	Bridgeport
Adam Dunsby, First Selectman	Easton
Michael Tetreau, First Selectman, Chairman (Teleconference)	Fairfield
Ken Kellogg, First Selectman	Monroe
Laura Hoydick, Mayor (Teleconference)	Stratford
Matthew Fulda, Executive Director	MetroCOG
Larry Ciccarelli, Administrative Services Director	MetroCOG
Colleen Kelleher, Deputy Finance Director	MetroCOG
Patrick Carleton, Deputy Director	MetroCOG
Sara Radacsi	CTDOT
Chris King	King, King & Associates
John Casey	Robinson & Cole

## Minutes

### **I. Call to Order:**

The meeting was called to order by chairman, First Selectman Tetreau, at 10:25 AM.

### **II. Public Participation:**

There was no public participation.

### **III. Approval of Meeting Minutes:**

- a. **September 27, 2018:** Mayor Hoydick made a motion to approve minutes. First Selectman Dunsby seconded. The motion carried unanimously.

### **IV. Action Items:**

#### **a. Eastern Long Island Sound dredge site, Amicus Brief**

Mr. Fulda briefly reminded the board of the details of the brief and introduced Attorney Casey.

Mr. Casey announced that the brief was due in January and provided a list of parties he was representing. The purpose of the brief is to show interest from outside parties other than EPA and DECD.

First Selectman Dunsby inquired why the COG was being asked to join.

Mr. Fulda explained that MetroCOG provided a good representation of coastal communities.

Mr. Flatto was curious as to the cost to the COG.

Attorney Casey explained that the CT Port Authority was taking the lead and has set money aside to pay for the brief and explained the billing process.

First Selectman Tetreau inquired if there was anything in writing and confirmed that the CT Port Authorities contribution was limited to the drafting and filing of the brief.

There was a short discussion on the billing process and Attorney Casey clarified that the engagement letter would make it clear that CT Port Authority was covering the costs of the brief.

A motion to modify the second paragraph of the resolution, with the understanding that the costs would be covered by CT Port Authority, was made by Mayor Hoydick and seconded by First Selectman Kellogg.

A motion to approve the resolution as amended was made by First Selectman Dunsby and seconded by Mayor Hoydick. The motion carried unanimously.

## **V. Communications & Announcements:**

### **a. Audit**

Mr. Fulda introduced Mr. King who was joining the board to present, introduce and discuss the FY 2018 Audit. Mr. Fulda noted that the idea was only to discuss the audit at October's meeting and approve it at the December meeting.

Mr. King noted that MetroCOG was on track to filing the audit on time without extensions.

Mr. King discussed the financial statement, depreciable assets, the general fund and the new overhead rate.

First Selectman Tetreau inquired if the indirect rate effected the filed audit and the impact of the refund on the fund balance.

Mr. King explained that the adjustment was made at the end of the audit and CTDOT would bill MetroCOG for the difference.

Mr. Ciccarelli noted that it would be incorporated into next years budget and that the indirect rate was dropping because MetroCOG was spending less operationally.

Mr. King noted that other COGs do not have large annual surpluses but have inherited large surpluses from prior years or merges.

There was a brief discussion about the budget vs. actual. First Selectman Dunsby was curious as to how other COGs presented their budgets and there was a discussion about how MetroCOGs spending effected the FY2018 surplus.

Mr. King suggested budgeting for a Grant fund and a General Fund to reduce confusion.

Mr. Fulda responded that MetroCOG would work on something to provide the board at the next meeting.

First Selectman Tetreau suggested that it would not be necessary to have the auditor at the next meeting.

**b. REPT Report**

No update

**c. Financials**

Ms. Kelleher explained this year's spending vs. last year's spending.

Mr. Ciccarelli noted that MetroCOG was on track with their current budget.

**VI. Other Business:**

**a. Executive Director Update on MetroCOG Activities:**

**i. Hazard Mitigation Plan update**

Mr. Fulda announce that consultant interviews would be held that day and municipal staff time was being used as the in-kind match. Staff would be reaching out to the towns within the next week or so.

**ii. County Equivalency update:**

Mr. Fulda explained that the County Equivalency was up for review with various agencies and OPM did not have a timeline.

Mr. Fulda noted that due to the delay this may not be taken up by the current administration and it was being fielded through Mr. Barnes office.

**b. Next Meeting Dates**

**i. November 29, 2018 (& MPO)**

Approval of the audit will be done at the November Meeting

**ii. December 13, 2018**

**c. 2019 Calendar**

Mr. Fulda commented that the 2019 calendar was similar to the 2018 calendar, as the Thursday dates seemed convenient for the board.

Mr. Flatto announce that the bonds commission would be meeting and was hopeful that some items for Bridgeport might be considered. Mr. Flatto was looking for support from the COG and authorization for the Executive Director to write a letter supporting the Congress Street Bridge project and improvements to the Soundtiger Arena.

Mayor Hoydick noted that as a transportation project, Congress Street Bridge was quite appropriate but expressed concern regarding the arena.

Mr. Flatto noted that the tenant was responsible for the business and the City was responsible for the capital structure and was hoping for state aid. Mr. Flatto is willing to accept support from whatever the board is comfortable with.

First Selectman Tetreau commented that he was willing to put it on the agenda.

Mayor Hoydick inquired what the timing for advancement was.

First Selectman Tetreau noted that the December meeting would be sufficient.

Fist Selectman Dunsby confirmed that MetroCOG was following posting requirements in regards to the meeting dates.

Mr. Fulda confirmed that the Annual calendar was posted with the Town Clerks as soon as it is announced.

#### **VIII. Adjourn**

At 11:52. First Selectman Dunsby made a motion to adjourn which was seconded by Mayor Hoydick. The motion carried unanimously.

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First Selectman Adam Dunsby  
MetroCOG Secretary