

Minutes
Regular Meeting
Connecticut Metropolitan Council of Governments
Wednesday, December 12, 2018 at 10:00 am
MetroCOG Conference Room Bridgeport, Connecticut

| Name | Representing |
|--|---------------------|
| Joseph Ganim, Mayor (Ken Flatto, Proxy) | Bridgeport |
| Adam Dunsby, First Selectman | Easton |
| Michael Tetreau, First Selectman, Chairman | Fairfield |
| Ken Kellogg, First Selectman | Monroe |
| Laura Hoydick, Mayor | Stratford |
| Vicki Tesoro, First Selectman | Trumbull |
| | |
| Matthew Fulda, Executive Director | MetroCOG |
| Colleen Kelleher, Deputy Finance Director | MetroCOG |
| Patrick Carleton, Deputy Director | MetroCOG |
| Meghan Sloan, Planning Director | MetroCOG |

Minutes

I. Call to Order:

The meeting was called to order by the chairman, First Selectman Tetreau, at 10:26 AM.

Mayor Hoydick made a motion to move item II., "Election of officers" to after the executive session. The motion carried unanimously.

II. Public Participation:

There was no public participation

III. Approval of Meeting Minutes:

- a. **November 29, 2018:** First Selectman Kellogg made a motion to approve the minutes. The motion was seconded by Mayor Hoydick. The motion carried unanimously.

IV. Action Items:

- a. **Brownfields Assessment**

Mr. Carleton requested authorization for an environmental site assessment in Bridgeport. He informed the board that phase 3 already went through the Brownfields Working Group and had unanimous support.

Mr. Flatto commented that the City was in full support of the project.

First Selectman Tetreau inquired where the money was coming from.

Mr. Carleton explained that MetroCOG was awarded an EPA grant and explained the process.

Mr. Fulda noted that the grant expired in 2019 and the COG was trying to draw down on the current grant in order to acquire more funds.

Mr. Flatto asked if the money rolled into the next grant.

Mr. Carleton responded that funding would be lost if not drawn down.

A motion to approve the resolution was made by Mr. Flatto and seconded by First Selectman Tesoro. The motion carried unanimously.

V. Communications & Announcements:

a. CTDOT’s request for the “Municipality ADA Compliance Assessment” form

Ms. Sloan informed the board that CTDOT was requesting that towns fill out the ADA self-assessment form and that she had been asked to bring it to the board’s attention. Ms. Sloan noted that this item was brought up at a TTAC meeting and a list of questions was being compiled to send to CTDOT.

First Selectman Tetreau commented that he would not like Fairfield to be obligated to anything and would like to be made aware of any communications.

Mr. Fulda noted that the subcommittee would not approve anything and the questions that come from TTAC would be presented to the board.

VI. Other Business:

a. Executive Director Update on MetroCOG Activities:

i. Hazard Mitigation Plan update:

Mr. Fulda explained that all the towns were scheduled to meet with the consultants the week of December 17th. A public meeting is scheduled to be held on January 17th, as required by FEMA.

ii. County Equivalency update:

Mr. Fulda noted that no updates are expected until after the administration change.

First Selectman Tetreau commented that Governor-elect Lamont met with the CCM Board members and it was noted by First Selectman Tetreau that the County Equivalency Update would not cost the state anything. First Selectman Tetreau feels that it was well received.

iii. Board meeting Public Participation By-law Update:

Mr. Fulda commented that there was nothing in the current by-laws regarding public participation. A draft policy will be created to be approved at the January meeting.

Mayor Hoydick requested an electronic version.

There was a brief discussion regarding wording modifications.

First Selectman Tetreau would like it to be noted that meetings are run by Robert’s Rules.

Mr. Flatto commented that it should be emphasized that public participation is simply a statement, not a questions and answer, therefore, members of the public should not expect a response.

b. Next Meeting Dates:

First Selectman Dunsby clarified that there were COG meetings scheduled for January, February and March.

VII. Executive Session

A motion to enter into executive session was made by Mayor Hoydick at 10:52 AM and seconded by First Selectman Dunsby.

The executive session ended at 11:27 AM.

VII. Election of Officers

A motion to nominate First Selectman Tetreau Chairman was made by Mayor Hoydick and Seconded by First Selectman Dunsby. No other nominations were made.

First Selectman Dunsby inquired if proxies could vote.

First Selectman Tetreau suggested checking the By-laws and Robert's Rules, but for the purpose of past practices proxies can vote.

The motion carried unanimously.

A motion to nominate Mayor Hoydick to Vice Chair was made by First Selectman Dunsby and seconded by First Selectman Kellogg. No other nominations were made. The Motion carried unanimously.

A motion to nominate First Selectman Dunsby Secretary was made by Mayor Hoydick and seconded by First Selectman Kellogg. No other nominations were made. The Motion carried unanimously.

VIII. Adjourn

At 11:29, Mayor Hoydick made a motion to adjourn and was seconded by First Selectman Dunsby. The motion carried unanimously.

First Selectman Adam Dunsby
MetroCOG Secretary