

**Regular MetroCOG Board Meeting
Thursday, October 28, 2021, 10:00 am
Connecticut Metropolitan Council of Governments
1000 Lafayette Boulevard, Bridgeport, CT 06604**

| Name | Representing |
|--|-------------------------|
| Joseph Ganim, Mayor (Ken Flatto, Proxy) | Bridgeport |
| David Bindelglass, First Selectman | Easton |
| Brenda Kupchick, First Selectwoman (Jackie Bertolone, Proxy) | Fairfield |
| Kenneth Kellogg, First Selectman, Chairman | Monroe |
| Laura Hoydick, Mayor | Stratford |
| Matthew Fulda, Executive Director | MetroCOG |
| Patrick Carleton, Deputy Director | MetroCOG |
| Colleen Kelleher, Finance Director | MetroCOG |
| Meghan Sloan, Planning Director | MetroCOG |
| Sara Radacsi | CTDOT |
| Meg Haffner | Kennedy Center |
| Ellen Graham | Blumenthal |
| Sarah Charest | King, King & Associates |
| Sean O'Grady | King, King & Associates |

Minutes

I. **Call to Order**

The meeting was called to order by the Chairman, First Selectman Kellogg at 10:15 am. Mr. Fulda performed a roll call; the following were present:

From the board:

Mayor Hoydick, Stratford

First Selectman Bindelglass, Easton

First Selectman Kellogg, Monroe

Ms. Bertolone, Proxy for First Selectwoman Kupchick, Fairfield

Mr. Flatto, Proxy for Mayor Ganim, Bridgeport

From MetroCOG:

Mr. Fulda, Executive Director

Mr. Carleton, Deputy Director

Ms. Kelleher, Finance Director

Ms. Sloan, Planning Director

From the Public:

Meg Haffner, Kennedy Center

Ellen Graham, Senator Blumenthal's Office

A motion to nominate First Selectman Bindelglass Secretary Pro Tempore was made by Mayor Hoydick and seconded by Ms. Bertolone. The motion carried unanimously.

II. **Public Participation**

There was no public participation.

III. **Approval of Meeting Minutes**

a. September 30, 2021

A motion to approve the minutes was made by Ms. Bertolone and seconded by Mayor Hoydick. The motion carried unanimously.

IV. **Presentation: MetroCOG FY2021 Audit**

Ms. Charest and Mr. O'Grady were present from King, King & Associates to present the 2021 MetroCOG Audit.

Ms. Charest explained that there was a fund balance increase from the prior year with an increase in revenue and a decrease in expenses.

Ms. Charest commented that certain funding sources were not expended as planned but it is normal for COGs to have larger variances.

Ms. Charest noted that there was no money due to/from CTDOT and there were no findings or material weaknesses in the reports.

There was a brief discussion regarding the deferred revenue. The Chair requested an explanation about the highlighted management comments.

Mr. Fulda noted that the highlighted sections were reviewed and accurately depicted FY2021.

V. Action Items

a. MetroCOG FY 2021 Audit

A motion to approve the FY2021 audit was made by Mr. Flatto and seconded by Ms. Bertolone. The motion carried unanimously.

b. EDA CARES Act Grant

A motion to approve the EDA CARES Act Grant resolution as presented was made by Mayor Hoydick and seconded by Mr. Flatto.

Mr. Fulda explained that the resolution would allow MetroCOG to accept \$310,000 in funding. The funding would cover a small amount of staff time and direct charges for small businesses and marketing.

The motion carried unanimously.

c. EPA RLF Fund Management - Capital for Change

A motion to accept the RLF resolution was made by Mayor Hoydick and seconded by Mr. Flatto.

Mr. Fulda explained that the resolution would allow MetroCOG to enter into a fund management agreement with Capital for Change.

First Selectman Kellogg inquired how the fees for Capital for Change would be paid.

Mr. Fulda responded that the fees would be paid out of the interest earned on the loans.

VI. Other Business

a. Financials

Ms. Kelleher noted that there were no existing concerns in the financial statements. However, MetroCOG was still waiting to receive RSG funds.

Mr. Fulda noted that the delay was because of a new contract process at OPM and that the funding was there.

b. CT Communities Challenge – DECD

Mr. Fulda made the board aware that MetroCOG staff was available to assist the municipalities with applications if needed.

Mr. Fulda announced that the CEDS plan was approved by OPM and DECD and would be sent to EDA for approval.

c. Next Meeting Dates:

- i. November 18th, 2021
- ii. December 16th, 2021

VII. Adjourn

A motion to adjourn was made by Mr. Flatto and seconded by Mayor Hoydick. The meeting adjourned at 10:39.

First Selectman David Bindelglass
MetroCOG Secretary Pro Tempore