

**Regular MetroCOG Board Meeting  
Thursday, June 30, 2022, 10:00 am  
Connecticut Metropolitan Council of Governments  
1000 Lafayette Boulevard, Bridgeport, CT 06604**

Name	Representing
Joseph Ganim, Mayor (Ken Flatto, Proxy), Remote, 10:11	Bridgeport
David Bindelglass, First Selectman, Remote	Easton
Brenda Kupchick, (Jennifer Carpenter, Proxy), Remote	Fairfield
Kenneth Kellogg, First Selectman, Chairman, Remote	Monroe
Vicki Tesoro, First Selectman (Cindy Katske, Proxy), Remote	Trumbull
Matthew Fulda, Executive Director	MetroCOG
Patrick Carleton, Deputy Director	MetroCOG
Colleen Kelleher, Finance Director	MetroCOG
Meghan Sloan, Planning Director, Remote	MetroCOG
Paul Hearn, Remote	
Sara Radacsi, Remote	CTDOT
Sarah Wall, Remote	Avangrid/UI
Joanna Wozniak-Brown, Remote	UCONN/CIRCA

## Minutes

### I. **Call to Order**

The meeting was called to order by the Chairman, First Selectman Kellogg at 10:03 am. Mr. Fulda performed a roll call; the following board members were present:

David Bindelglass, Easton  
Mr. Flatto, Bridgeport  
First Selectwoman Kupchick, Fairfield  
First Selectman Kellogg, Monroe  
Cindy Katske, Trumbull

A motion to appoint First Selectman Bindelglass Secretary Pro Tempore was made by First Selectman Bindelglass and seconded by Ms. Carpenter. The motion carried unanimously.

### II. **Public Participation**

There was no public participation.

### III. **Presentation: CIRCA ResilientCT Phase II – Joanna Wozniak-Brown**

Dr. Wozniak-Brown provided the board with an update on ResilientCT's Phase II and Phase III. She noted that maps were available and could be used in POCDs and Hazard Mitigation plans.

Dr. Wozniak-Brown explained that a motion to approve the Phase II report would support the recommendation of seven projects for Phase III. An endorsement from the four COGs would help the projects move forward.

First Selectman Kellogg inquired if there was a listing of projects by town for MetroCOG.

Ms. Wozniak-Brown shared the webpage listing the projects and explained that she would share the link with the board.

There was a brief discussion regarding how projects qualified for the list. Ms. Wozniak-Brown explained that the list was meant to feed a pipeline of projects. CIRCA would be happy to assist communities with applying for grants as long as CIRCA had the funding.

Mr. Fulda commented that he would put together a memo and provide it to the board in preparation for the next meeting.

### IV. **Approval of Meeting Minutes**

#### a. May 26, 2022

A motion to approve the May minutes was made by First Selectman Bindelglass and seconded by Mr. Flatto. The motion carried unanimously.

### V. **Action Items**

#### a. MetroCOG FY 2023 Annual Budget

First Selectman Kellogg explained that the budget was introduced at the last meeting.

A motion to adopt the budget as presented was made by First Selectman Bindelglass and seconded by Ms. Carpenter.

Mr. Fulda explained that it was fortuitous that the budget was not approved at the previous meeting. CTDOT released the additional IJA transportation planning funds, which increased the Transportation line by 28%. Mr. Fulda noted that the increase would be relevant for the next five years.

Mr. Fulda commented on additional new funding, an increase in RSG and a 54% reduction in direct revenue.

Mr. Fulda concluded that an increase in expenses was due to the intention of hiring a full-time engineer and the contractual line was directly correlated to the revenue line.

First Selectman Kellogg thanked Mr. Fulda for his detailed explanation. The motion carried unanimously.

- b. MetroCOG FY2023 Regional Services Grant (RSG) Statement of Work (SOW)  
A motion to approve the RSG Statement of Work as presented was made by Mr. Flatto and seconded by Ms. Carpenter.

Mr. Fulda explained that RSG increased by 1.3% and the SOW included the budgetary categories. He noted that MetroCOG was free to move money between the categories pending utilization and to cover ongoing services. He noted that this funding was important to cover the ongoing operation of the agency.

- c. ResilientCT Phase II Report  
First Selectman Kellogg inquired if approval of the report was time sensitive.

Mr. Fulda responded that approval could be held off until the board had time to review the report.

Mr. Flatto confirmed that the report had already been approved by the other COGs.

A motion to enter into executive session was made by Mr. Flatto at 10:41. The motion was seconded by First Selectman Bindelglass.

- d. Executive Director Performance Review  
The executive session ended at 10:47.

A motion to award Mr. Fulda the maximum merit bonus of 2.5% was made by First Selectman Bindelglass and seconded by Mr. Flatto.

First Selectman Kellogg informed Mr. Fulda that all members were supportive of the bonus and appreciated his efforts.

The motion carried unanimously.

## VI. Other Business

- a. IJJA Competitive Grant Programs
  - i. COG Meeting with Commissioner Boughton/CCM  
Mr. Fulda provided an update on his meeting with Commissioner Boughton.
  - ii. Safe Streets and Roads for All (SS4A)  
Mr. Fulda explained that municipalities will be eligible for most, if not all, programs and noted that projects would likely have a 20% match, but he was working on tapping into State resources to cover match expenses. He noted that MetroCOG would be ahead of the curve with an action plan in place.
- b. COG County Equivalency  
Mr. Fulda explained that MetroCOG was eligible for more grant funding and would start aggregating data on a COG basis.
- c. CTDOT's LEAN Exercise  
Mr. Fulda provided an update on a LEAN workshop held the first week in June to reduce inefficiencies. He explained that the focuses of the workshop were to reduce inefficiencies, the short-term planning process and collaboration between the State, COGs and municipalities. Mr. Fulda hoped to start seeing results after six months and later.
- d. Household Hazardous Waste Update  
Mr. Fulda explained that a solicitation for proposals for FY24 would be submitted since some towns already had contracts for FY23. Based on the response it would be decided if it would be worth it to regionalize.  
  
Mr. Fulda noted that MetroCOG had enough FY22 funds to cover the 3<sup>rd</sup> year of Pictometry so towns would not be receiving an invoice for that cost.  
  
MetroCOG would provide each municipality with an invoice reflecting costs covered.
- e. 2022 Calendar & Next Meeting Dates:
  - i. July 28, 2022
  - ii. August 25, 2022

## VII. Adjourn

A motion to adjourn was made by Mr. Flatto and seconded by First Selectman Bindelglass. The meeting adjourned at 11:08 AM.

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First Selectman David Bindelglass  
MetroCOG Secretary Pro Tempore